**DATA SUBJECT/RELEVANT PERSON APPLICATION FORM**

You can apply to us in the methods and procedures described in this Form regarding your following requests within the scope of your rights listed in Article 11 of the Law No. 6698 on the Protection of Personal Data (‘Law’).

Data Controller: Atlantis Mühendislik Golf Peyzaj Tarımsal Sulama Sistemleri İnşaat Taahhüt Sanayi Ve Ticaret A.Ş.

You can use your rights in question with the following methods and forms.

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|  | **METHOD/**  **PROCEDURE** | **ADDRESS** | **DESCRIPTION** |
| **Written Application** | It can be carried out in person with a wet signature or through a notary public | Şerifali Mah. Açıkyüz Sok. No:35 Ümraniye/İSTANBUL | The relevant information and documents in this form shall be indicated and the requirement shall be fulfilled and ‘KVKK Relevant Person Application’ shall be written on the application form envelope/notification. |
| **Application by Electronic Mail (e-mail)** | The process may also be completed by sending an email containing a valid mobile signature or electronic signature | [info@atlantis.com.tr](mailto:info@atlantis.com.tr) | In the content of the e-mail message, the relevant information and documents in this form will be specified and the requirement will be fulfilled and ‘KVKK Relevant Person Application’ will be written in the subject section. |
| **Application by registered electronic mail** | The transaction may be conducted via your registered electronic mail (KEP) address to our registered electronic mail (KEP) address. | [atlantismuhendislik@hs03.kep.tr](mailto:atlantismuhendislik@hs03.kep.tr) | In the content of the KEP message, the relevant information and documents in this form will be specified and the requirement will be fulfilled and ‘KVKK Relevant Person Application’ will be written in the subject section. |

If you apply to us in accordance with the procedures and principles specified in this form; your requests will be finalized free of charge as soon as possible and within thirty days at the latest, depending on their nature. However, if the transaction requires an additional cost, the fee determined by the Personal Data Protection Board may be requested. Our responses will be sent to you in writing or electronically. Therefore, please indicate the channel you would like us to reach you and the relevant information as follows.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name/Surname:** |  | | |
| **Identity Number: (TCKN, Passport etc.)** |  | | |
| **Telephone Number:** |  | | |
| **Address:** |  | | |
| **KEP Address:** |  | | |
| **E-mail:** |  | | |
| I request that the reply be sent to me by the following method (Please select one) | | | |
| **KEP** | | **E-mail** | **KEP** |
| ( ) | | ( ) | ( ) |
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In order to evaluate your application, please indicate your relationship with our company by answering the following information.

|  |  |
| --- | --- |
| **Association Reason** | a)Customer  b) Visitor  c) Business Partner  d) Supplier  e) Former Employee  f) Job Applicant/CV Submitter  g) Other ........................ |
| Description (source of the relationship, the unit you are in contact with, date, duration of the relationship, contract, etc.) :………………………………………………………………………..  …………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | |

In order to evaluate your application to us, please specify in detail your request within the scope of your rights specified in the first part of this form and within the scope of Article 11 of the Personal Data Protection Law No 6698.

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**PRIVACY NOTICE**

This application form has been issued to determine your relationship with our Company in order to evaluate and finalise your application, to respond to the requests in your application, to determine your data as a data subject, and to respond to your application correctly and within the legal period. Our Company reserves the right to request additional information and documents for identification and authorisation determination within the scope of the application and for the evaluation of the application. The information and documents regarding your requests submitted within the scope of your application must be submitted by an authorised person and must be accurate and up-to-date. In case of an unauthorised application and if it is determined that the information is not correct and up-to-date, our Company will not take responsibility, and in this case, our Company reserves the right to reject the application. The information and documents specified in this form and submitted to us will be processed by our Company limited to the purposes of evaluating, responding, and finalising the application made according to Article 13 of the Law. The information obtained within the scope of this form and application may be collected in written, verbal, electronic, or physical. In line with the examination carried out within this scope, the relevant information may be shared with the company and its affiliates and third parties, and companies that provide services such as lawyers' offices for the finalisation of the application in question. You may exercise your rights under Article 11 of the Law under the procedures and conditions specified in this form.

**Data Subject Name Surname:**

**Date of Application:**

**Signature:**